

CHCA Meeting Final Minutes
November 2021 - Approved 12/14/2021

- 1) Attendance: Emma Lindholm, Adam Baas, Dave Nadolny, Alan Miroslaw, Mary Ann Ogle, Will Pearce. Will wrote the minutes in Tim's absence.
- 2) Review/approval of prior month's minutes –
 - a. Will motion, Adam second. Passed by voice vote.
- 3) Treasurer's report -
 - a. Adam reported that he had collected all outstanding ad receivables except for one, and needed the amount for the Halloween Party expense reimbursement.
 - b. Thus, subsequent to the last meeting, we have received approximately \$2,200 (\$1,700 from ads; \$550 from membership dues, representing 22 more homes paying dues; and a \$15 sign donation).
 - c. These funds have increased our checking account to \$10,500, with the savings account remaining the same as last meeting, awaiting the invoice from the City for the signs (see next item).
 - d. The signs have been ordered and are being made; we are awaiting the City's final approval.
- 4) Holiday Party, Decorating Contest and Luminaries
 - a. Alan will post Facebook Events for these three events within the next few days on the CHCA FB page
 - b. For the Holiday Party, the Event Chair Erin Zelinski had reported via e-mail that it will be a hybrid event with pictures with Santa outside, or possibly queued up to go inside when it was their turn for Santa; treat bags to grab; and possibly a game while people are waiting outside unless it is too cold.
 - c. The Home Decorating Contest will be held on schedule, 7:00 PM, December 21.
 - d. For the Luminary Event, Will reported everything is on schedule; supplies had some price increases for 2021; reviewed some tasks on the Workplan, and will post a website blogpost by Thursday which will describe the event and request volunteers via the event's SignUpGenius. Also, Emma will write the President's letter; Mary Ann, Alan and Adam will each e-mail/call 1/3 of the Trustees the week of 11/29 reminding them to pick up their bundle of kits on 12/4; and Mary Ann will investigate a new provider for Donuts, Coffee and Hot Chocolate, and then procure these items for the event on 12/4. Adam will give Will the current image version of the two sponsors' business cards (Eric Glowacki and Scott Dahs) for GraphX's inclusion on the back of the luminary instruction sheets.
- 5) Food Drive – Saturday – time change
 - a. Food Drive volunteers will start their activities around 10:00 AM at the shelter house, and start picking up donations from porches in the neighborhood around 10:30, due to waiting for the Kilbourne Middle School "Hot Chocolate 5k" to start and finish its CHCA "Run Through the Hills" 5k course from 9:00 AM to 10:00 AM on Saturday, 11/13.
 - b. Dave volunteered to open the shelter house for the Food Drive volunteers by 10:00 AM Saturday.

- c. Residents can still put their donations out by 8:30 AM, per the flyer distributed to everyone in Colonial Hills; however, the Food Drive volunteers will not start to pick up donations until they are sure the Hot Chocolate runners are finished with their 5k.
- 6) Courier- Need to get to Kate by Thursday
 - a. Chris and Emma had reported via e-mail what articles will be included.
 - b. Adam will coordinate getting the logos for the Luminary Event sponsors to Chris for inclusion with the Luminary Event Courier article.
- 7) Transfer of Power LOL
 - a. So far, no one from the neighborhood has volunteered to be the new President or to be either of the Vice Presidents or the Secretary – these 4 officers have now served for the past three years, and new volunteers need to step up! We may be getting to the place where we won't be able to continue CHCA operations if others cannot volunteer the minimal amount of time these offices require and take responsibility.
- 8) Public Comments
 - a. We discussed whether we should keep the prices the same for the CHCA ad fees and for the membership dues. It was noted that we had kept the base level membership dues the same (\$5.00 and \$15.00) because that was all that some folks can afford, but we also had a sliding scale of other optional amounts for folks who can afford to generously donate at increased levels. Also, due to considerations for the general economy coming out of COVID, we decided that the ad fees should remain constant, at least thru 2022.
- 9) Adjourn – Mary Ann motion, Alan second. Passed by voice vote.