

CHCA Meeting Final Minutes
June 2022 – Approved 7/12/2022

1. Attendance – Leslie Caruso, Alan Miroslaw, Chris Rule, Adam Baas, Gina Bjelac, Jessica Salerno, Courtney Jolley, Jeff Spain, Mary Ann Ogle, Will Pearce. Will wrote the minutes in Tim’s absence.
2. Review/approval of prior month’s minutes – Mary Ann motion, Will second, passed unanimously.
3. Treasurer’s report – Adam
 - a) Only two advertisers have not yet paid; Adam will continue to pursue them for payment.
 - b) Budget for 4th of July is \$3,500. Consensus discussion was that it was OK to target expenses this year to the budgeted amount, rather than to include consideration that we should spend approximately \$1,200 less due to receiving the unbudgeted credit of \$1,200 from 2020 (Lasting Impressions 2020 Deposit of \$654.79 and Cool Cats Deposit of \$557.00), or the consideration that we might actually be spending \$4,700 this year if this credit were used in the net calculation of what we actually will spend this year.
Also, the Cool Cats remaining fee of \$750 (after the 2020 credit), has been paid to them.
 - c) Consensus discussion was that it was fine for Adam to reimburse Gina, Jessica, Courtney and Jeff for miscellaneous expenses incurred for their activities (see item #8). Also Gina and Jessica will tell Kona Ice that if we exceed CyMack’s \$500 sponsorship payment to Kona, then the CHCA will reimburse Kona rather than asking customers to pay.
 - d) Adam volunteered to provide change for, and to be a seller of, the wristbands, and also to provide his Venmo account as a convenience for customers who wanted to buy wristbands, but didn’t have cash on hand.
 - e) Membership Drive: Already around \$3,500 in dues has been received from around 15% of residences responding; \$6,000 to \$7,000 is the yearly average in total dues donated; Adam has made a FB post requesting residents to pay their dues.
 - f) Adam and Will led a detail discussion about Adam’s most recent conversation with, and letter from, our IRS Exempt Organizations Specialist Hillary Moon. Ms. Moon maintains that the CHCA should file as a (c) (4) organization since that was the most recent filing status that she says the IRS has a record of, whereas both of our charters from the State of Ohio are for a (c) (3) organization, for which Will believed that Emma had already filed back reporting documentation, including the previously non-filed financial information to the IRS, to address the IRS requirements to be reinstated as an exempt (c) (3) organization. Will volunteered to confirm with Emma the documentation she had already submitted to the IRS, and to ask for Emma’s help in drafting the reply to the most recent letter.
4. Courier - Chris

- a) Chris described the articles included in the June Courier. Many of the meeting participants thanked Chris for the great number, high quality and originality of these articles and the finished edition (also thanks to Kate, our Courier Editor), which was delivered to the Trustees on June 9.
 - b) Chris will begin working on the September Courier in late August, probably requesting articles around mid-August. Articles discussed to be included will be Mary Ann's reprise of the article from the Summer (June) 2013 Courier regarding ivy on trees, the repeat of Dave's Welcome Wagon Organizer Wanted article, possibly an article about the Sandwich Guy, and Will's In Memoriam article for deceased neighbors Ryan and Rosalie Hoover.
5. Trustee Dinner – 5/10
- a) Leslie and Mary Ann noted that there was great turnout, good food, and a great time at the dinner held at Dewey's.
6. Scholarship Awards Ceremony – 5/20
- a) Leslie reported that she was honored to attend this lovely ceremony to present the CHCA scholarship awards, and that our three scholarship recipients greatly appreciated their awards! Leslie suggested that possibly in the future other CHCA members might be given the opportunity to perform this ceremony in place of the President.
7. Garage Sale – 6/11
- a) In Rachael's absence, Chris reported that there seemed to be great participation, with 27 houses participating.
8. Upcoming events – 4th of July – Jessica/Gina/Alan
- a) Volunteers recruitment – On June 8 Gina posted a request for volunteers on the Colonial Hills FB page with a link to the SignUpGenius she had set up; so far three volunteers had signed up.
 - b) CyMack sponsorship - \$500 – for Kona Ice – The CHCA greatly appreciates this generous sponsorship amount in providing this free treat on a hot summer's day!
 - c) 5k Race, 8:30 AM – Courtney Jolley and Jeff Spain. Courtney and Jeff described the detail planning and tasks they have already done so that this wonderful and profitable Worthington event can again take place in The Hills, as follows:
 - Already 60 pre-event registrations
 - Publicity signs to be put up tonight
 - Permits being prepared
 - Valuable donated assistance from the City of Worthington and from Parks & Rec for police cruiser leading the runners, cones and barricades
 - Additional donations from Columbus State Community College, Magical Mouse Travel Company, CyMack
 - d) Kiddie Parade, 10:00 AM – Mary Ann, with her decades of experience, will again be organizing this beloved event, and Alan will publicize it on FB.
 - e) Events starting at 10:30 AM – Jessica and Gina described the extensive detail planning and tasks that they have already done:
 - The tent delivery and setup will be done on Friday, July 1; Alan volunteered to contact the local Boy and Girl Scouts to see if they could have volunteers “camp out” at night in the tent area Friday, Saturday and Sunday, to ensure no one messed with the tent overnight

- Matt Steidel will do the music and will need electric power; Will volunteered to test the 2 electric outdoor outlets on the light pole at southeast side of Selby Park and let the City know if they were still not working (from 2019); it was noted that the shelter house outside outlets are now all working as a contingency for providing power for Matt.
- Alan will donate the pop-up tents under which some games can be conducted.
- Gina and Jessica have secured 4 staff member volunteers from CHES for the dunk tank!
- It was suggested that the previous Event Chair AJ be contacted to see if she remembered how many bottles of water and pop had been used at the most recent 4th of July; Brian Wright had volunteered use of his employee discount at Giant Eagle for these items
- 2 Face Painters have been secured
- The consensus discussion was that wristbands would be sold for \$5.00 allowing access to all games, the bounce house, water slide and throwing at the dunk tank, and the face painters
- Jessica and Gina will get with Ron Sears to review his two games, which he has volunteered to again run this year; Will is to send Ron's e-mail to Gina and Jessica as they have not yet been able to contact him on FB
- Chris volunteered to take some pictures; Gina and Jessica will check into other volunteer photographers
- We discussed the logistics for the watermelon eating contest; Mary Ann will provide a large tray that can be used to carry the cut watermelon slices out of the shelter house to the participants under the tent, around 11:15 AM, with a contest for both adults and for kids
- Alan will ask Angy Zalenski about volunteering to do the crafts table
- Jessica and Gina plan to develop a nice graphic design to publicize the activities on FB; they will send their preliminary design to the meeting participants for review; after publication on FB, Will can link to it from the website's 4th of July blogpost.
- In process of getting the Food Truck –in addition to Kona Ice, Ajumama-Korean Street Food is planned

9. New Business

- a) Heather Barkimer, who puts up our publicity signs, reported that she is short one CHCA Meeting sign (subsequent to the meeting Adam found the missing sign in the storeroom, and took it to her).
- b) We decided to leave the number of extra Couriers printed at 53, for giving to prospective advertisers and for availability for Welcome Wagon handouts.
- c) Leslie reported that Michelle Roche, the longstanding Trustee for District #21, had resigned but had recruited a new volunteer to replace her; as Trustee Liaison, Will is to reach out to Michelle to thank her, and to our new Trustee, to thank them and get their contact information to update the CHCA records.

10. Public comments – None.

11. Adjourn – Will motion, Mary Ann second.