

CHCA Meeting Final Minutes
September 2022 - Approved 10/11/2022

1. Attendance - Leslie Caruso, Alan Miroslaw, Adam Baas, Mary Ann Ogle, Natalie Kupferberg, Brittany Smith, Will Pearce. Will wrote the minutes in Tim's absence.
2. Review/Approve prior month's minutes - Mary Ann motion, Adam second, passed unanimously.
3. Treasurer's report -
 - a) Adam reviewed the Profit & Loss Statement he had prepared, as of 9/12/2022, comparing the YTD P&L to the Full Year 2021 to show how we are tracking. In particular, compared to last year, we now have greater Courier ad sales, membership dues, sponsorship amounts, and also had a greater 5K Race net income (race income minus race expenses).
 - b) We received payment from Boss Gal (\$600), one of the two advertisement invoices outstanding as of the August meeting. If the one remaining invoice payment (Wing Snob, \$150) is not received soon we are considering dropping their ad from the upcoming Courier. Also, Chris notified Adam regarding two businesses from the neighborhood who are considering purchasing advertising in the Courier.
 - c) Membership Drive - Up to \$6,065, with approximately 29% of houses donating (record was 37% in 2019).
 - Adam plans to put a notice in the Courier about the importance of membership dues for providing support for the events the CHCA provides.
 - d) Adam reported that the IRS had now officially accepted the 990N for 2021 that they had previously not accepted prior to approving the reinstatement of the CHCA as a 501(c)(3) - see the August minutes. Will posted this 990N to the website under the "1000 - Governance" section of the CHCA Administrative link.
 - e) Adam suggested, and the CHCA approved (as a surprise, not reported in detail here), a way to thank Gina and Jessica for their work chairing an awesome 4th of July event!
4. September Courier and Deadlines for Articles -
 - a) Will noted that he had already submitted articles from himself and Mary Ann for the September Courier, which he thought that Chris said at the last meeting that Chris was going to try to get to the printer by the end of September. Also, Leslie will submit her President's Letter to Chris per this anticipated schedule.
 - b) Will thought that Chris would be writing the rest of the content himself, for instance, regarding the Halloween events, and the overall 4th of July recap.
5. October Events -
 - a) Halloween Decorating Contest - houses – Alan will ask Kathi Godber if she will again volunteer to chair the judging for this event, Tuesday, 10/25. Alan said he will post the blurbs on Facebook to publicize the date.
 - b) Kids Halloween Party – Kristin Orban confirmed to Alan that she would again chair the Halloween Party, and had already purchased some supplies. Brittany noted that she could volunteer to help Kristin. Kristin did note that this would be the last year that she could volunteer to chair the event.

6. Shelter House Storage Room Organizing Project -
 - a) We (Leslie, Mary Ann, Alan, Adam and Will) volunteered to re-organize the storage room on Sunday, October 2, at 10:00 AM (this date and time was selected so as not to conflict with work schedules, or Buckeyes, Bengals or Browns games).
7. Public Comments -
 - a) How to volunteer for events and incentivizing volunteers
 - Natalie asked how do you know what events there are to volunteer for, and then how do you go about volunteering for these events?
 - Alan noted that the events are listed on the refrigerator magnet that is included in the mailing for the first Courier of the year
 - Mary Ann showed Natalie in the Courier how you could send an e-mail to the CHCA, and Will noted that this Contact information is also given on the home page of the website
 - However, we then discussed that it would be a good idea to list on our FB pages, all our upcoming events, along with when and how to volunteer, and what volunteers would be needed
 - We continued our suggestions for improvements for the 4th of July Event from the August meeting, to include having a kickoff planning meeting for the event in the spring, so that we could better organize the workload and possibly plan for new items such as a movie under the tent; providing free food for the volunteers, say from the food truck or by ordering pizza after the event, during the clean-up timeframe; and also the new item of conducting a raffle during the event for a special prize or share of the collection, to be drawn at the end of the event
 - b) Welcome Wagon
 - Brittany asked what we have in the collection of Welcome Wagon items to be given to new neighbors?
 - We thought that Dave might have the collection of extra Couriers; also traditionally, we thought that Jenny collected coupons from businesses, and City of Worthington calendars; we also thought it would helpful to include a list of City Services, and a list of useful website links, such as to the City of Worthington, the Colonial Hills website and FB pages, etc.
 - Mary Ann volunteered to ask Jenny if she might attend the next meeting to review in detail what she did to implement the Welcome Wagon service.
8. Adjourn – Will motion, Mary Ann second.