

CHCA Meeting Final Minutes
August 2023 - Approved 09/12/2023

1. Attendance - Leslie Caruso, Alan Miroslaw, Mary Ann Ogle, Chris Rule, Rachael Dorothy, Will Pearce. Will wrote the minutes in Tim's absence.
2. Review/Approve prior month's minutes - Mary Ann motion, Leslie second, passed unanimously.
3. Treasurer's Report - Adam provided a YTD P&L as of August 8, and the following updates, in his absence:
 - a) Fund Balances -
 - Income is up almost \$1,900 from this time last year. This is due to higher advertisement fees, membership dues and sponsorships. We are still waiting on the remaining 5k race revenue as well, which should be a nice boost. The 4th of July expenses were up significantly this year without the prior year credits and with the increasing costs from vendors. Adam thinks we can absorb this level of spending in future years with our increases in revenue.
 - b) Membership Drive Results to Date!
 - While membership dues are up \$1k, our participation is up just 1% from this time last year (28%). It seems the people who are donating, continue to donate more than they used to. Adam plans to provide some commentary for the next Courier regarding the Membership Dues contest, and a "cutoff date" to announce the winning district.
4. New Business/Upcoming Events
 - a) Buddy Box Packing (8.13.23) - It was noted as of this evening, a large number of Colonial Hills volunteers had already generously volunteered to fill 14 out of the 20 available slots, for the one CHCA session (1:00 to 2:00 PM), at the new Family Mentor Foundation address 6520 Singletree Dr.
 - b) Worthington Spotlight Box – Leslie reported that she had contacted Colleen Light, Worthington Parks & Rec, for the CHCA to formally request a Worthington Spotlight newspaper box to be located at the shelter house. Mary Ann reported that when attending one of the two Age Friendly Master Plan Open House sessions at the Community Center, 7/25, that a Parks & Rec person there had indicated that planning was underway for the box.
 - c) Halloween Party - Alan reported that he will reach out to Brittany Smith to see if she still plans to be the Halloween Party Chair and if so, what help would she need.
 - d) Holiday Party - Alan said that he will contact Erin Zelenski Righter to confirm that will be the Chair for the Holiday Party.
5. Next Courier -
 - Mid September Target Date and Deadline for Article Submission - Chris reported that he will send an e-mail requesting articles be given to him around the beginning of September, so that he can have everything ready to send to the Courier Editor by around mid-September. Chris specified that this Courier will include the President's Letter, Dues Contest Update, 4th of July Recap, Welcome Wagon, Officer Election Announcement, and publicity articles for the Food Drive, Halloween Decorating and Party, and preview publicity articles for the Holiday Decorating and Party and the Luminary Event.
 - The last Courier will then be published in early November, and would include recaps for the Halloween Party and Decorating, and the complete version of the Holiday Party and Luminary Event publicity articles.

6. Public Comments - None.
7. Adjourn - Mary Ann motion, Leslie second.