

CHCA Meeting Final Minutes
October 2023 - Approved 11/14/2023

1. Attendance - Leslie Caruso, Alan Miroslaw, Mary Ann Ogle, Rachael Dorothy, Brittany Smith, Chris Rule, Will Pearce. Will wrote the minutes in Tim's absence.
2. Review/Approve prior month's minutes - Leslie motion, Alan second, passed.
3. Treasurer's Report - Prior to the meeting, Adam e-mailed the main financial updates, along with his YTD P&L as of 10/10/2023, which we reviewed in his absence as follows:
 - a) Fund Balances -
 - Revenue to date remained at \$23,000, \$5,000 greater than at this time last year (please see the September minutes for details). Adam confirmed that the Roof Detective will again co-sponsor the Luminary event, and is waiting to hear back from last year's other co-sponsor, with follow-up planned for next week.
 - b) Membership Drive Results
 - Mary Wetterauer's District #20, 522-584 Meadoway, was the membership drive contest winner by a long shot, with over 70% participation! We targeted Thursday October 26 for their Ice Cream Night, and Leslie will call Mary to confirm with her that this day would be fine for her district, and ask Mary to make sure everyone in her district knows the date and location.
 - Since we have a little extra budget this year, it was suggested that we invite Amanda, the 4th of July Event Chair, along with her Park Overlook volunteers, to the Ice Cream Night, as a special thank you. Mary Ann motioned that they be so invited, Alan seconded, and the motion was approved. Chris will let Amanda know, who can in turn inform her Park Overlook team.
4. Courier – October / December
 - a) GraphX started working on the October Courier on Monday, and will call Will to come pick up the printed Couriers when they are ready. Then, Will is to drop off the Couriers for Leslie to sort, and then Will volunteered to deliver the sorted Courier packets to all the Trustees.
 - b) Chris discussed that he will need the articles by November 6 for the last Courier of the year. These articles will include those for Luminary Kit Assembly (long version), the Holiday Party and the Holiday Decorations, and the results of the Halloween Decorating Contest and Halloween Party.
5. October Events
 - a) Halloween Party / Pumpkin Patch - Event Chair Brittany discussed that she has the materials for the event, and that she and Leslie will schedule a meeting for the volunteers at Leslie's house next week, to review final details for the various activities. Possibly up to 20 volunteers will be needed, for which Alan will do a FB post. Alan reported that he had discussed with Cynthia MacKenzie that she has the pumpkin patch covered.
 - b) Halloween House Decorating Contest - Alan got together with Kathi Godber, the Event Chair from 2018 thru 2022. Kathi documented in detail the resources, deliverables and timeframe for each task. Alan will take over management of this Event this year, including recruiting judges, until we can get a new chairperson next year. Leslie volunteered to help Alan with these tasks.
 - c) Officer Nominations/Applications – Leslie's Officer Election article explaining the Officer roles and that positions are open for election at the November meeting, will appear in the October Courier. All residents are welcome and encouraged to run. Alan will do a FB post amplifying the Courier article.

- Open Position - Secretary - In particular our current Secretary, Tim Nittle, will resign as of November, for which we thank Tim for his service from 2020 thru 2023. At the meeting Brittany volunteered to run for Secretary, yea Brittany!

6. November Meeting

- a) Officer Elections - Will be held at the November Meeting - see Agenda item 5.c.
- b) Food Drive - Chris reported that the Cub Scouts has e-mailed him regarding the Food Drive. We discussed that we had not heard from the Chair of the Hot Chocolate 5k, as to whether they plan to hold their event this year on the date of the food drive, which necessitated delaying the start of the Food Drive from 9:00 AM to 10:00 AM the last two years.
- c) Luminaries - Event Chair Will reported that he will purchase supplies by around the first week of November, and will review the Event Plan at the November meeting. The SignUpGenius for volunteers will be publicized in the Courier article, on FB, and in the website blogpost.
- d) Holiday Party - Alan reported that Erin is the Event Chair, and he will ask her to attend the November meeting. We had a brief discussion about who might impersonate Santa this year.

7. Other Business

- a) Worthington Spotlight Box - Leslie reported that the result of her discussion with Collen Light (Worthington Parks & Rec) regarding the CHCA's request for a newspaper box for the Worthington Spotlight, is that Parks & Rec had agreed to permit space in the area beside the Little Free Library, for such a box. Leslie reviewed the Permit for the box, and explained that the CHCA would be responsible for its upkeep, stocking, repairs and maintenance, and submission of the design for the box to Parks & Rec. Will volunteered to talk with Jim Rundle to see if he would be willing to be the Steward for this box. Mary Ann suggested we might contact the carpenter who lives at the corner of Chase and Indianola to design and construct this box.

8. Public Comments - None.

9. Adjourn - Mary Ann motion, Adam second.