

CHCA Meeting Final Minutes
June 2024 - Approved 07/09/2024

1. **Attendance** - Leslie Caruso, Alan Miroslaw, Adam Baas, Matt McKeegan, Brittany Smith, Will Pearce, Mary Ann Ogle, Rachael Dorothy, Jim Rundle, and Ron Sears
2. **Review/Approve prior month's minutes** – *Will motion, Mary Ann second, passed.*
3. **Installation of New Treasurer; Confirmation of CHCA Officers**
 - The group confirmed the current CHCA officers, who are documented as follows:
President - Leslie Caruso
Vice President of Communications - Chris Rule
Vice President of Events - Alan Miroslaw
Secretary - Brittany Smith
Treasurer - Matt McKeegan
Webmaster - Will Pearce
4. **Treasurer's report**
 - **Fund Balances**
 - **Membership Drive Results to Date!**
 - Matt sent the P&L report via email. Regarding income, Matt said that we are coming in a little ahead this year, attributing this to sponsorship being ahead by ~14% and membership dues coming in. However, he noted that we have about \$1000 outstanding for courier ad sales. Additionally, it was noted that we are prepaying more this year for the Fourth of July and ~12% under what we spent last year.
 - Leslie asked if there was an update on Buckstop. Adam said that Chris reached out to them, but he has not heard back.
5. **Upcoming Events**
 - **Neighborhood Garage Sale (June 15th)**
 - Rachael said that she has been in communication with Cynthia and the close date to be on map was Saturday. However, three neighbors joined following her last communication. She said that, although they will not be eligible to receive the CyMack helper packs, she will update the map to include them and send it to Alan for Facebook.
 - The group confirmed that the weather should be nice and discussed the VOA (Volunteers of America) truck that will be available at Colonial Hills Elementary to help offload unsold items. Alan confirmed that the school communicated they are fine with the VOA using their parking lot if the dumpsters are not used. Will noted that this is explained clearly in the Facebook post. The group agreed to present the VOA truck option with a "Just in Case" header.

- **4th of July (Thursday, July 4th)**

- a) **Volunteer recruitment**

- b) **5K Race, 8:30 AM**

- c) **Kiddie Parade**

- d) **Events starting at 10:30 am**

- + **CyMack Sponsorship for Kona Ice?**

- + **Lasting Impressions (Tents, Tables, Chairs)**

- + **Cool Cats (Bounce House, Water Slide, Dunk Tank, Face Painting)**

- + **Volunteers for Garden Hoses as part of Set Up**

- Adam confirmed that Amanda has been actively using funds for the event. Alan said that he will reach out to Chris and Amanda.

- Mary Ann confirmed that she has the 100 ft. hose. She said that she will bring it the night before the event, along with heavy duty garbage bags. Leslie confirmed that the outdoor spicket doesn't work, and the group discussed that it is included in the new plans for the Selby Shelter House.

- Adam said that CyMack writes one check for all sponsorship involvement; he confirmed that it was sent for 2024.

6. Trustee Dinner Recap (5.14.24)

-Mary Ann commented that she thought the dinner went very well. She noted that about 20 people attended and complimented Dewey's for doing an excellent job. Leslie and the group thanked Mary Ann for doing great work setting up the dinner!

7. Scholarship Awards Ceremony Recap (5.24.24)

- Leslie commented that she wants to encourage members to attend the ceremony as it was a wonderful experience. She said that she ran into Dave, who attended this year's ceremony, and he commented that he thought it was a great experience as well. Alan confirmed that he too had a great experience attending the event.

8. Next Courier~ Target Date for Publication

- This item was tabled as Chris was unable to attend.

9. Storeroom Organization Project Reboot

- Alan said that he reached out to Jennifer; she gave three dates (which he communicated) in late August. The group expressed that they are concerned about the heat and asked him to check on September/October dates instead. Alan said that he will check with Jennifer.

-After the meeting, Alan followed up via email with date options of 9/28, 10/5, and 10/12, from 10:00 AM until 12:00 PM.

- The group voted via email for the date of 9/28. - *Will motion, Matt second, passed.*

10. New Business

- Mary Ann communicated that there will be a meeting at City Hall on Thursday, 6/14, at 7:00 PM concerning the Boundless property zoning. Ron relayed that the proposal is for a right of way for bicycles and pedestrians and a plan for a mixed-use property.

11. Public Comments

- Little Neighborhood Newsstand
 - Jim Rundle came to present two material design options for the Little Neighborhood Newsstand. The 2 options were composite plastic and cedar shake. Will noted that CHCA would contribute a good share toward the cost (which is ~\$200-300) and that both materials are durable. Jim said that Dan Button has wood in his garage for the cedar choice. The group discussed that cedar has a more Colonial Hills look than composite. Jim said that the upkeep would involve a seal or stain every four to five years. Jim commented that this would fit in with the age-friendly Worthington initiative as it would allow for age-friendly public access to materials and prints. Will said that he has been in contact with Colleen and will send the updated permit after the meeting.
 - Will requested a vote on the box options. - *Mary Ann motion for cedar shake, unanimously passed.*
- Fourth of July games and button-making machine
 - Ron Sears came to discuss a button-making machine and games for the Fourth of July. Ron said that he has a button-making machine with about 400 buttons that could be used to display baby pics or kid's artwork. He said that there would be no overhead for the cost of supplies.
 - Adam suggested to add this as an optional cost to the wristbands at the event. The group discussed costs ranging from \$1.00-5.00 and agreed on \$3.00/button. The group discussed using a QR code at the event. Adam advised that using a personal Venmo is currently the best way as they are still running into issues with the PayPal transition. It was suggested to use two separate personal Venmo accounts, one for the wristbands and one for the raffle.
 - Ron confirmed that he will find people to staff each booth and asked Amanda for a second volunteer as a back-up. He communicated that the bubble-wack game is very noisy, and that it would require a plastic table and chairs. He said that he will follow up with Amanda on tents. He communicated that he also has a gravity wall game and gave a demo with Mary Ann for a game using touch-sensitive balls. Ron said that it may be a clever idea to have a contest for the best game, and that he would like some competition. Brittany and Leslie discussed that there may be potential to tie this in with the scholarship.

12. Adjourn- *Mary Ann motion, Alan second.*