

CHCA Meeting Final Minutes  
January 2025 - Approved 2/11/2025

1. **Attendance** - Leslie Caruso, Matt McKeegan, Brittany Smith, Will Pearce, Mary Ann Ogle, Alan Miroslaw, Jim Rundle, Lis Rundle, Erin Zelinski
2. **Review/Approve prior month's minutes** – *Mary Ann motion, Will second, passed.*
3. **Treasurer's Report**
  - **Fund Balances, revenues, expenses, invoices**
    - Matt sent the P&L reports and reconciliation forms for the CHCA accounts through the end of 2024, via email. The account balances are Checking ~\$1,726, Savings ~\$501, and Money Market Savings ~\$18,297. He noted he expects a net income over \$2,000 for 2024.
    - Matt also sent the proposed 2025 budgets for CHCA activities. He accounted for a 3% increase in expenses and assumed revenues to be flat. Matt also noted he did not have the full amount for the Holiday Party, put in \$5,300 for the Fourth of July picnic, and set the scholarship fund to \$6,000. Leslie and Brittany noted that the cost for the Halloween party has been tight but agreed the 2025 budget should be sufficient.  
*Will voted to accept the budget plan, Mary Ann second, passed.*  
Wonderful job, Matt!
    - Alan and Matt proposed a couple event ideas, a neighborhood social and adding food trucks during the summer, which may appeal to those working remotely or staying home for the summer.
    - Matt noted he has fully moved all CHCA accounts to Zoho Books for 2025 accounting.
4. **Selby Park Newspaper Box**
  - The group thanked Jim Rundle and Dan Button for the newspaper box implemented as part of the Age-Friendly Worthington Initiative at Selby Park. Jim noted that the effort took about a year and half and said he enjoyed the process. He also said that the Spotlight may do a piece on the box.
5. **2025 Calendar Reservations/Exit Checklist/Chairperson update**
  - Leslie confirmed that reservations for all 2025 CHCA events and meetings are set with the City of Worthington. The group discussed the exit checklist. Leslie noted that she will propose the idea of a new vacuum for the Shelter House to Jennifer due to the issues it was causing after the Holiday Party. Alan said he will reach out to Kathi concerning the 2025 Easter Egg Hunt. The group discussed the need for new signs for the holiday house decorating contests. Erin noted that Thomas Worthington High School has a woodworking class and suggested contacting the school. The group agreed that posting signs at the Shelter House for the Holiday Party and Luminaries would help increase visibility.
6. **2025 Calendar Magnet**

- Leslie said she reached out to Cynthia in the morning. She also said that she sent a template to GraphX in the afternoon. The group confirmed that the magnet is mailed with the year's first copy of the Courier.

#### **7. Buddy Box Packing Event**

- Will said that Emily Chalfant volunteered to be the trustee for District #29. Alan offered to contact Emily regarding dates for the Buddy Box Packing Event. Leslie said she will "Reply All" to the email, sent by Will on January 4<sup>th</sup>, regarding the CHCA Buddy Box Packaging for 2025.

#### **8. July 4<sup>th</sup> Update**

- Ron was unable to attend but updated Leslie via email. He noted that he now has ten canopy tents and a new printer to make signs (and possibly a large banner.). He also thought of a couple more games. Leslie said that Ron noted the Fire department's truck was unavailable for the event.

#### **9. Cub Scout Pack 331 Charter Renewal 2025**

- Alan confirmed that he filled out the forms.

#### **10. Public Comments**

- Lis volunteered to help find or make signs for the holiday house decorating contests. Alan said he will give her the key. Thanks, Lis!

#### **11. Adjourn- *Mary Ann motion, Will second.***